

**Meeting Minutes**  
January 5th, 2017 7:00pm  
Upper Susitna Senior & Community Center

- I. **Establish Quorum** – Trevor Walter, Donna Dearman, Brad Robeen, Herman Thompson & Bill Stearns.
- II. **Call Meeting to Order** – 7:00pm
- III. **Pledge of Allegiance**
- IV. **Approval of Meeting Agenda as Amended**
  - a. Motion by Bill Stearns
  - b. 2<sup>nd</sup> by Donna Dearman
  - c. Unanimous
- V. **Approval of Meeting December 15<sup>th</sup> 2016 Minutes with amendment.**
  - a. Motion by Herman Thompson
  - b. 2<sup>nd</sup> by Bill Stearns
  - c. Unanimous
- VI. **Treasurer’s Report**
  - a. Checking Account – \$6300.00
  - b. Savings Account – \$222.66
- VII. **Persons to be Heard (suggested 5 minutes each)**
  - a. Randal Kowalke
  - b. Larry Dearman - has Ensure to giveaway to those in need.
- VIII. **Correspondence –**
  - a. Request to divide tract 26A into 3 lots. (Answer Creek)
    - i. Board has no objections.
    - ii. Bill Stearns suggest that the board write a letter to the person/entity who requests comments and state whether the board has comments or not.
    - iii. Motion by Bill Stearns for Brad Robeen to send an email to Mrs. Horton at the borough and advise that we have no objection to the request to divide tract 26A into 3 lots.
    - iv. 2<sup>nd</sup> Herman Thompson
    - v. Unanimous
    - vi. Brad Robeen will send the email to the board for approval.
- IX. **Committee and Governmental Reports**
  - a. **Road Service Areas (15 & 29)** – Bill Stearns
  - b. **Borough Assembly Update** – Randal Kowalke

- i. The next Assembly meeting is Jan. 10<sup>th</sup> - topic of discussion marijuana ordinances within the Spuds.
    - ii. The next cycle of revenue sharing grants will be about \$13,000.00 for community councils. Could be the last one.
    - iii. Sunshine Road repair - Randall Kowalke has been working with Senators Dunleavy & Eastman who are both working on getting this project moving. DNR say that are unable to do anything.
  - c. **Bylaws Committee – N/A**
  - d. **Grant Expenditure Committee – N/A**
  - e. **Trails Committee – N/A**
  - f. **Ways & Means Committee – N/A**
  - g. **Cemetery Committee – Trevor Walter**
    - i. Wes Hudson had resigned from the board and will give the board any and all cemetery committee paperwork.
    - ii. Larry Dearman will chair the committee.
    - iii. Need to set up a 501c(??) nonprofit corporation.
  - h. **Election Committee – N/A**
- X. **Old Business**
  - a. **D&O Insurance**
    - i. Trevor Walter will sign and send in the paperwork.
  - b. **Sunshine Creek Improvements**
    - i. Bill Stearns has the paperwork from correspondence.
    - ii. A management Agreement is what is needed.
    - iii. The project has already been funded.
    - iv. The project is on currently on hold.
  - c. **MEA Right of Way Trash/Junk Problem**
    - i. Gary Peters is following up on this.
  - d. **CRSP Grant Money**
    - i. Trevor Walter talked with the Barb Baumgartner (comptroller) at the Borough - we can keep up to 5% of grant money for admin expenses.
    - ii. The remaining Trails Committee money can be reallocated to grant recipients that received money during that grant cycle without an amendment from the Borough.
    - iii. Herman Thompson will continue to research which grant cycle this was.
    - iv. Trevor Walter will ask Barbara Baumgartner the comptroller from the Borough.



- e. **YF2012,13,14 Amendments**
    - i. These have been signed and sent back to the borough for the purpose of extending the report deadlines.
    - ii. Need to get together with Robert Coleman and Mark Stahl to fill out remaining report paperwork.
  - f. **Purchase of QuickBooks**
    - i. Trevor Walter purchased QuickBooks for the Community Council for \$155.55.
    - ii. Motion by Donna Dearman to reimburse Trevor Walter \$155.55 for the purchase of QuickBooks.
    - iii. 2nd Bill Sterns
    - iv. Unanimous
- XI. **New Business**
- a. **Pay for website hosting**
    - i. Hosting will be \$290.00 per year, how do we pay for this?
    - ii. Tabled until the next meeting on Feb. 2<sup>nd</sup>.
  - b. **Set up cemetery committee**
    - i. Tabled until the next meeting on Feb. 2<sup>nd</sup>.
    - ii. Larry Dearman will get paperwork from Wes Hudson.
  - c. **Setup a bylaws committee meeting**
    - i. Herman Thompson, Donna Dearman and Trevor Walter will meet on Friday Jan. 13<sup>th</sup> at 1:00pm at the senior center.
  - d. **Schedule a time to go get documents from Robert Coleman.**
    - i. Trevor Walter will do this.
  - e. **Schedule an audit & find volunteers.**
    - i. Wes Hudson said he would help with this.
    - ii. Tabled until the next meeting on Feb. 2<sup>nd</sup>.
  - f. **Board Positions available - 2**
    - i. Randale (Ned) Sparks volunteers to going the board.
    - ii. Trevor Walter appoints Ned Sparks for a 1 yr. term to finish Kimberly Reids' term.
    - iii. Still need to fill one more board seat.
- XII. **Adjournment – 7:56pm**